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| This audit is used to validate the accuracy of the reporting of inspection criteria of a DQR for products sourced to a Triumph Group Site via SCMP 4.1 and the Delegated Product Release Verification Program. Use this form to audit Delegated Quality Representative recorded outputs from their inspection record. The audit questions are applicable ONLY to the reported outputs a DQR has validated in their inspection report. Refer to SCMP 4.1 and/or the Local TG sites specific procedures for DQR inspection requirements. | | | | | | | | | | | | | | | |
| Upon completion of the audit, scan a copy of the audit report and the inspection record into one document and forward the records to your Supplier Quality Group and they will upload a copy in the QPULSE Asset Module. You may keep a copy of the record if desired, but it is not required. Supplier Quality shall notify the DQR and the Supplier Company Quality Management of the outcome of the audit. | | | | | | | | | | | | | | | |
| **SUPPLIER CODE:** | | |  | **COMPANY NAME:** | | |  | | | | | | | | |
| **DQR NAME:** | |  | | | | **DQN**  **(if applicable)** | |  | | **TGI STAMP**  **(if applicable)** | | |  | | |
| **DELEGATION METHOD** | | | **METHOD I** |  | **METHOD II** | | |  | **DATE:** | |  | | | | |
| **#** | **QUESTION** | | | | | | | | | | | **PASS** | | **FAIL** | **N/A** |
| 1 | Review the DQR inspection report to identify the part(s) the DQR inspected for Serial #, Lot #’s, etc. The intent of this audit is to inspect the same parts the DQR inspected as DQRs, in many cases can inspect a sampling of product(s) vs the entire lot of parts. | | | | | | | | | | |  | | | |
| 2 | Inspect parts for proper markings, P/N, S/N, L/N (if applicable), EC #, Supplier Code, Cage Code and other unique identifiers that may be called out on Drawings, EC notices, MRB repairs, etc. Do all parts comply? | | | | | | | | | | |  | |  |  |
| 3 | Perform a General Visual on the subject parts; DQRs are required to visual all parts they receive. If there are any identified visual non-conformities, are they non-conformities that would not occur due to shipping/handling, such as burrs, missing features, chips, or other imperfections that should have been captured before release by the supplier/DQR? | | | | | | | | | | |  | |  |  |
| 4 | Obtain a copy of the Purchase Order, are there any indications the DQR may have missed a flow down requirement? Product review for coatings/surface finishes, fasteners, etc. may be necessary to determine if non-conformities exist that the DQR did not report. | | | | | | | | | | |  | |  |  |
| 5 | Review the PO for Engineering Change Requirements, ADCVN notifications, TSSP changes. Has the DQR documented any required E/Cs notification validations? | | | | | | | | | | |  | |  |  |
| 6 | Review material certs for material lineage from raw material to finished state. Are all documents properly aligned and matching? Does the DQR inspection report have the same findings? | | | | | | | | | | |  | |  |  |
| 7 | If applicable, is the First Article Inspection Report included with the shipping papers and is the First Article fully approved? (Net-Inspect may need to be reviewed for this.) | | | | | | | | | | |  | |  |  |
| 8 | If applicable, are there any California Prop 65 Warning Labels/symbology required and if required, are those labels and warnings provided? | | | | | | | | | | |  | |  |  |
| 9 | If applicable, are there any Conflict Minerals reporting required? (DQRs are to obtain permission to release Conflict Mineral identified materials per Dodd-Frank Act.) | | | | | | | | | | |  | |  |  |
| 10 | A part router/traveler review is required of the DQR, however those records may not be included in the DQR Inspection Record, review the inspection record and ensure a Part Router/Traveler review has been acknowledged. | | | | | | | | | | |  | |  |  |

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| **#** | **QUESTION** | **PASS** | **FAIL** | **N/A** |
| 11 | **Critical Characteristics: Applies to *Method I* suppliers** |  |  |  |
| 11a | If applicable, has the DQR reported any Critical Characteristics? DQRS are required to report on accessible critical characteristics on all Method I hardware. Inspect all accessible Critical Characteristics. Validate your inspection results match the DQR reported inspection results. |  |  |  |
| 11b | Review the inspection record and the sign-off/buy section. If a Triumph Group Stamp has been issued, the use of the Stamp IS REQUIRED; is the Stamp Legible and is it the stamp assigned to the noted DQR? |  |  |  |
| 11c | Obtain a record of the latest Eye Exam; is the date of the last exam within the past year?  ***NOTE:*** Records may be a copy of the Eye Exam for Pass/Fail or it may be a statement providing the DQR Name, DQN Number (or Stamp ID) and the date of the last acceptable eye exam. Records may be requested if warranted. Email is acceptable from the Quality Manager or Human Resources dept for the date of the last acceptable eye exam. |  |  |  |
|  | **INSPECTION RESULTS w/ VARIATION IN FINDINGS:** |  |  |  |
| 11d | Inspection Results are within 10% of the actual measurement: (Acceptable) |  |  |  |
| 11e | Inspection Results are within 10 to 25% of the actual measurement: (Record the Characteristic(s) with the Characteristic, the DQR Reported Results and your reported results in the Report Summary Section. Notify your SQE for further investigation) |  |  |  |
| 11f | Inspection Results are greater than 25% of the actual measurement. (Record the Characteristic(s) with the Characteristic, the DQR Reported Results and your reported results in the Report Summary Section. Notify your SQE to take appropriate actions) |  |  |  |
| 12 | **GENERAL PART Characteristics: Applies to Method I & Method II suppliers** | | | |
| 12a | DQRS are required to report on a minimum of (5) random characteristics. Inspect accessible characteristics reported by the DQR. Validate your inspection results match the DQR reported inspection results. |  |  |  |
|  | **INSPECTION RESULTS w/ VARIATION IN FINDINGS:** |  |  |  |
| 12b | Inspection Results are within 10% of the actual measurement: (Acceptable) |  |  |  |
| 12c | Inspection Results are within 10 to 25% of the actual measurement: (Record the Characteristic(s) with the Characteristic, the DQR Reported Results and your reported results in the Report Summary Section. Notify your SQE for further investigation.) |  |  |  |
| 12d | Inspection Results are greater than 25% of the actual measurement. (Record the Characteristic(s) with the Characteristic, the DQR Reported Results and your reported results in the Report Summary Section. Notify your SQE to take appropriate actions.) |  |  |  |

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| **13** | **REPORTED NON-CONFORMITIES INSPECTION** |  |  |  |
| 13a | If a DQR reports a non-conformity, validate the reported non-conformity is within the stated defect as provided by the DQR. (Note, visual non-conformities such as dents, scratches etc., inspection results should be within the same range of reported findings, but are acceptable if your results do not match exactly to the reported defect by the DQR.) |  |  |  |
| 13b | For MRB approved Reworked and/or Repaired non-conformities, ensure the DQR inspected and reported on any related features that could have been affected by the rework/repair process. Report any inaccessible areas you cannot inspect, validate those related features you can inspect. Do you have the same results? |  |  |  |
| 13c | Inspection Results are within 10% of characteristic tolerance: (Acceptable) |  |  |  |
| 13d | Inspection Results are within 10 to 25% of characteristic tolerance: (Record the Characteristic(s) with the Characteristic, the DQR Reported Results and your reported results in the Report Summary Section. Notify SQE for further investigation.) |  |  |  |
| 13e | Inspection Results are greater than 25% of characteristic tolerance. (Record the Characteristic(s) with the Characteristic, the DQR Reported Results and your reported results in the Report Summary Section. Notify SQE for further investigation.) |  |  |  |

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| **AUDIT SUMMARY (IF NO FAILS are REPORTED, THIS SECTION IS N/A)** | | | | | | | | | | | | |
| For any failures reported in the review of the DQR inspection record, provide a brief description of the failure(s) found. | | | | | | | | | | | | |
| FAIL 1 |  | | | | | | | | | | | |
| FAIL 2 |  | | | | | | | | | | | |
| FAIL 3 |  | | | | | | | | | | | |
| FAIL 4 |  | | | | | | | | | | | |
| FAIL 5 |  | | | | | | | | | | | |
| FAIL 6 |  | | | | | | | | | | | |
| **INSPECTOR/AUDITOR NAME:** | | |  | | | | | | | | | |
| **FOR SUPPLIER QUALITY GROUP USE** | | | | | | | | | | | | |
| **DQR APPROVED FOR CONTINUED DPRV:** | | **YES:** | |  | | **NO:** |  | **DISAPPROVAL NOTIFICATION SENT:** | **YES** |  | **DATE SENT:** |  |
| **FOR DISAPPROVED DQRS:** | | | **PROVIDE EXPLANATION FOR DISAPPROVAL** | | | | | | | | | |
| **NOTE: METHOD I DISAPPROVED DQRS SHALL HAVE STAMP RETURNED AND NOTED ON APPLICATION FORM B** | | |  | | | | | | | | | |
| **SUPPLIER QUALITY ENGINEER PERFORMING REVIEW:** | | | | |  | | | | | | | |